Permit #F00158765
FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00158765 **Type of Permit:** FILMING **Release Date:** 12/04/2019

Production Company	NEW YORK FILM ACADEMY LTD - STUDENTS
Insured Company Name	NEW YORK FILM ACADEMY LTD - STUDENTS
Contact Phone No. 1	818-333-3558
Contact Phone No. 2	212-674-4300
Fax	
Address	3300 W. RIVERSIDE DR BURBANK, California 91505
Production Title	THE BUTLER
Type of Production	Student

Producer	Rovenna Luchi Allain
Director	Catriona Boeing
1st AD	Madelyn Kurpgeweit
Production Manager	Rovenna Luchi Allain
FilmL.A. Coordinator	Angel Miranda
Location Manager	Rovenna Luchi Allain
Primary Phone	Mobile - 978-548-0910
Secondary Phone	
Location Assistant	N/A N/A
Primary Phone	Mobile - N/A
Secondary Phone	

Fees

Notification Charge	$26.00	**Total Permit Fee**	$126.00
FILMLA NON-REFUNDABLE STUDENT PERMIT FEE COMPLEX	$100.00	**Number of Locations**	1

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Summary Information — Location

Permit Number F00158765
Production Company NEW YORK FILM ACADEMY LTD - ST...
Insured Company NEW YORK FILM ACADEMY LTD - ST...
Production Title THE BUTLER

Location Manager Rovenna Luchi Allain
Primary Phone Mobile - 978-548-0910
Secondary Phone

Location Address 620 S Irving Blvd, Los Angeles, CA, 90005
Location Type Private Residence
Prep Dates 12/4/2019 - 12/4/2019 07:00 - 19:00 1 day
Film Dates 12/5/2019 - 12/8/2019 07:00 - 19:00 4 days
Strike Dates 12/9/2019 - 12/9/2019 07:00 - 19:00
Open or Closed to the Public Closed
Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Community Survey Obtained
Community Survey Required
Must maintain local/emergency access
No cast or crew parking on area streets
Please see attached documents NYFA-THE BUTLER-STUDENT LETTER.pdf
F158765 Student Film Notification Form.doc
Windsor Square_September_2018.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	4

Personnel on Location

Type	Quantity
Cast	4
Crew	16

Filming Activities Interior and exterior dialogue and establishing shots; Camera, equipment and film activities on private property only – no public sidewalk and/or street activities;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City
Thomas Guide **Page:** 633 **Grid:** G2
Approvals LOS ANGELES CITY POLICE DEPARTMENT Melissa Hernandez
Coordinator Note BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.
Coordinator Note STUDENT FILM PROJECT. NO SPFX, NO PYROS, NP WEAPONS, NO GENERATOR USAGE, NOTHING OUT OF THE ORDINARY. INTERIOR/EXTERIOR DIALOGUE, SCENES, ETC. ALL ON PROPERTY ONLY.

Parking
Base Camp
Location Type : Filming Location
Crew Parking
Location Type : Filming Location
Parking Notes
BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

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NEW YORK FILM ACADEMY

COLLEGE OF VISUAL AND PERFORMING ARTS

November 6, 2019

r.allain@student.nyfa.edu

To FILMLA

Please allow this letter to serve as verification that **Rovenna Luchi Allain** is a student in good standing at the New York Film Academy in BFA Filmmaking Program. They will be shooting a student film on the dates **December 5-8, 2019.** This student project **"The Butler"** will not be used for commercial purposes, but to fulfill program requirements.

If you have any further questions, do not hesitate to contact me at the number listed below.

Best Regards,

Luis Valencia

New York Film Academy
Production Services Advisor
818-330-6133
luis.valencia@nyfa.edu

NOT A PERMIT

SPECIAL FILMING CONDITIONS
WINDSOR SQUARE

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

- **FilmL.A., Inc. will evaluate all requests for permits in this area using the following criteria:** Frequency of filming per block near the requested location and parking areas – Duration and frequency of recent filming – Proximity of concurrent filming activities – Historical use – Recent problems or complaints – Number of filming days requested – Company size – Proposed activities (effects, excessive noise, cranes, etc.) – any other criteria that may be relevant to the specific situation. ***NO PERMITS FOR THIS AREA SHOULD BE ASSUMED TO BE AVAILABLE WITHOUT THE ABOVE REVIEW.***

- **Affected residents must be notified at least two (2) days in advance of the first day of filming or the first day of any substantial set preparation.** *Permit request must be submitted to FilmL.A. at least three (3) days in advance.*

- **Filming in the Windsor Square (bounded by Arden Boulevard, Beverly Boulevard, Van Ness Avenue and Wilshire Boulevard) requires that notification be given to the representative of that Homeowners' Association.** *The current contact is Katie Badami kbadamiWindsorSquareFilming@gmail.com (213) 494-1632.*

- **Weekend and holiday filming is generally prohibited, unless approved by the Permit Authority.**

- **A FilmL.A. Monitor will be assigned to encourage compliance with the permit and conditions.** The Monitor will generally arrive at the designated location 1 hour prior to the permit start time to note proper arrival time and remain with the production company during all filming-related activities and ensure proper departure time.

- **Personal vehicles of cast/crew are not permitted to park on area streets.** Off-site parking must be arranged by the production company and cast/crew must be shuttled to and from the location.

- **Parking of production equipment is limited to one side of the street.** Film company vehicles shall not interfere with gardeners' activities, trash pick up, safe use of the streets or access to resident driveways, unless approved by the affected residents.

- **The standard residential requirement prohibiting arrival before 7:00 a.m. and departure after 10:00 p.m., Monday through Friday, must be strictly adhered to.** An extension of the standard filming hours requires that affected residents be surveyed to identify neighborhood concerns and the approved hours and days but must be specifically indicated on the permit.

- **Sidewalks must be kept clear at all times.**

- **Craft service set ups, food preparation tables and dining tables are prohibited on sidewalks or parkways and must be out of public view.**

- **Generator(s) with the proper noise shield shall only be parked in front of the location house, or in front of houses that have approved this activity**.

- Cast and crew shall be informed of the provisions of the **Filmmakers' Code of Professional Responsibility.**

FILMLA INC. PERMIT